



RESEARCH AND DEVELOPMENT LABORATORY FEE

Cosmetic Group USA, Inc.'s Research and Development laboratory fee is \$1,000.00 per product category. Each additional shade requested, per product category is \$250.00. Please complete this form and mail with your check or money order to:



Cosmetic Group USA, Inc.
8430 Tujunga Avenue
Sun Valley, CA 91352

COMPANY NAME: _____

CUSTOMER TITLE: _____

CHECK NUMBER: _____

DATE: _____

PRODUCT: _____

LAB WORK: _____

LAB FEE: _____

TOTAL COST: _____

ACCOUNT EXECUTIVE _____

APPROVAL: _____

PLEASE NOTE:

Fee may vary depending on changes or modifications to original order.

LEAD TIME – R+D to PURCHASE ORDER

The following information explains what is involved in the process of research and development on a new product or a reformulation of an existing product before a purchase order can be written. It is a very coordinated effort between all Cosmetic Group USA, Inc. (herein “CGUSA”) departments to produce quality finished goods.

CGUSA's standard research and development lead time is 3-13 weeks (excludes testing) from the date that CGUSA receives a signed Confidential Mutual Non-Disclosure Agreement, a signed Research and Development Agreement and all applicable lab fees. Testing begins once the final sample has been approved (within 3-13 weeks). If a customer requests more than three sample submissions for an approval, lead times will be extended and additional fees may be associated. The lead time for testing approved lab samples is 4-12 weeks. Additional testing may be required if there are any testing failures. Stability/Compatibility testing on all liquid products takes 12 weeks and must be done with finished-good components. Customers are required to provide CGUSA with 25 finished-good components (per shade) as well as specification sheets on the components for testing and net weight verification. The Preservative Efficacy Test (PET Test) takes 4 weeks and can be run at the same time as the stability test. Over the counter (OTC) and/or SPF products that require additional testing will have extended lead times.

When all product formulations have been approved and those formulations have passed all required testing, a purchase order can be processed.

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As an authorized representative of the company listed below, I have read and understand all the above policies and procedures detailed above. My signature below attests my acceptance to all the terms and practices laid out.

Company Name & Address

By: _____
(Please Print Name)

(Signature)

Title: _____

Date: _____

BUSINESS PRACTICES REGARDING “OTC” TESTING & FINANCIAL RESPONSIBILITY

For products being developed that contain a drug claim or other over-the-counter (“OTC”) claims. Cosmetic Group USA, Inc. (herein CGUSA) submits formulations for both testing and validation. OTC ingredients are tested to ensure these formulations meet established FDA requirements. CGUSA will only submit our formulations to FDA approved laboratories. The fees associated with these tests are the financial responsibility of the CGUSA customer. CGUSA will facilitate the submission process (i.e. provide bulk material, formulation information, etc. directly to the approved lab).

In connection with the label claim substantiation, CGUSA will provide the service of submitting Sun Protection Factor (SPF) formulation to the lab. However, it is the financial responsibility of the customer making the SPF claim on their product to pay all costs associated with formula validation. Since CGUSA provides customized formulations for each of our customers, there are no stock formulations with approved SPF claims available for purchase. CGUSA account executives will advise customers on all testing costs. Some formulations may contain SPF ingredients (without any label claims) at levels below limits established by the FDA for required testing. However, all formulations with SPF levels above certain ranges require testing by the FDA whether a label claim is made or not.

TESTING OF PRODUCTS WITH “OTC” LABEL CLAIMS

- Batch Testing – This mandatory test is performed on every batch manufactured. The OTC ingredient contained in the batch must be verified to ensure that the percentage contained within the formulation is in an acceptable amount. This type of testing is referred to as “Assay Testing.” The cost for this type of testing costs approximately \$325 per batch.
- Label Claims – All label claims must be substantiated. For example, if the label of a cosmetic contains the following language: “Contains Vitamin E,” then the presence of Vitamin E must be substantiated for the actual percentage range. The cost for this type of testing is approximately \$150 per formula.

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- SPF Claims – During the development phase of a formulation, all SPF claims will be validated via the following methods:
 - o In-Vitro SPF Testing – This test determines the SPF level (5, 10, 15, 30, etc.). Although the FDA does not recognize In-Vitro tests for claim substantiation, this type of test is an inexpensive indicator that will determine if a formulation will pass the required In-Vivo test. Therefore, CGUSA recommends that In-Vitro testing be done before submitting a formulation to In-Vivo testing. The cost for In-Vitro testing is approximately \$1000 per formula.
 - o In-Vivo SPF Testing – This test is required by the FDA to validate SPF claims. This is a documented test performed on 20 human subjects. Costs for this test are approximately \$5,000 per formula. Base formulations will be tested. Various shades of base formulations are covered under the base formula test.

- Skin Irritation Testing – This test is performed In-Vitro to determine if a product is going to cause any irritation to the skin. The cost for this type of test is approximately \$1200 per formula.

- Eye Irritation Testing – This test is performed on eye-gels, creams or any other product that is applied near the eye area. It is commonly performed in conjunction with the skin irritation test mentioned above. The cost for this test is approximately \$1200 per formula.

- Repeated Insult Patch Test (“RIPT”) – This test is mandatory for all OTC drug products. Further, this is a safety test that is performed on humans. The In-Vitro testing mentioned above is an indicator on how a formulation will perform on this test. Therefore, CGUSA recommends that In-Vitro testing be done before submitting a formulation to RIPT testing. The cost for this test is approximately \$1600 per formula.

CGUSA's customers can arrange the testing of our formulations with qualified labs without CGUSA's assistance. However, the disclosure of any information to an outside lab is subject to the CGUSA Confidential Mutual Non-Disclosure Agreement. CGUSA's policy is to retain a signed Confidential Mutual Non-Disclosure Agreement from the lab contracted to commence the testing prior to disclosing any formula information. Further, CGUSA will not commence any production of a formulation that requires testing until the documented test results are made available to CGUSA. There are no exceptions to this policy.

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As an authorized representative of the company listed below, I have read and understand all the above policies and procedures detailed above. My signature below attests my acceptance to all the terms and practices laid out.

Company Name & Address

By: _____
(Please Print Name)

(Signature)

Title: _____

Date: _____

CONFIDENTIAL MUTUAL NON-DISCLOSURE AGREEMENT

This Confidential Mutual Non-Disclosure Agreement (“Agreement”), dated as of _____ confirms the terms and conditions under which the undersigned parties may each disclose to the other certain information and materials which are proprietary to the disclosing party (or to an affiliate company of the disclosing party or to a third party to whom the disclosing party is under an obligation of non-disclosure) for the purpose of evaluating and discussing potential arrangements between the undersigned parties with respect to: Formulation, Manufacturing, Testing, Sales Volumes and other related information for Cosmetic Group USA, Inc. (herein CGUSA) product lines and related products.

1. All information disclosed under this Agreement, is considered by the disclosing party to be Confidential and Proprietary (“Confidential Information”) which, if in writing or in another tangible form, will be clearly marked by the disclosing party as being confidential. Confidential Information initially disclosed orally, in writing, or visually will be identified as being confidential at the time of disclosure and confirmed in writing by the disclosing party as being confidential within one (1) day of such disclosure.

2. Each party shall limit the disclosure of its Confidential Information to the other party to that which is required for the purposes of this Agreement. Neither party shall disclose Confidential Information, until the disclosing party has described the general nature and scope of the information to be disclosed, and the receiving party has agreed to receive such information in confidence.

3. Each party agrees that all Confidential Information received from the other party under this Agreement shall be maintained in confidence for a period of five (5) years from the date of this Agreement, and each party agrees not to use any Confidential Information received from the other party hereunder for any purpose other than that set forth above without the prior written consent of the party disclosing such information. Each party shall use the same standard of care to protect the confidentiality of Confidential Information received from the other party as it uses to protect its own confidential information and shall limit disclosure of such Confidential Information received from the other party to those of its own and its affiliates’ personnel and consultants who have an actual need to know and have a written obligation to protect the confidentiality of Confidential Information.

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4. Notwithstanding the preceding provisions, obligations regarding confidentiality and use of Confidential Information disclosed hereunder shall not include:

- a. Information which, at the time of disclosure, was published, known publicly, or otherwise part of the public domain;
- b. Information which, after disclosure, is published, become known publicly, or otherwise becomes part of the public domain through no fault of the receiving party;
- c. Information which, prior to the time of disclosure, is known to the receiving party or, after disclosure, is independently developed by the receiving party, in either case, as evidenced by written records; and information which, after disclosure, is made available to the receiving party in good faith by a third party who is under no obligation of confidentiality, non-disclosure or secrecy to the disclosing party.

5. The disclosure of Confidential Information hereunder by either party shall not result in any right or license under any patent or know-how being granted to the other party, nor shall it be construed to impose on the other party any restriction, duty or obligation other than that of confidentiality and non-use as expressly provided herein.

6. All written documents containing Confidential Information and other confidential material in tangible form received by either party under this Agreement shall remain the property of the disclosing party, and all such documents together with any copies or excerpts thereof and any such other materials shall be promptly destroyed or returned to the disclosing party upon request except as required by law.

7. Neither party shall make any disclosure or publicity or disclose any information whatsoever with respect to this Agreement, the subject matter hereof or the arrangements contemplated hereby or even the fact that this Agreement has been entered into, without the prior written consent of the other party.

8. This Agreement shall be interpreted, governed by and construed under and in accordance with the laws of the State of California.

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As an authorized representative of the company listed below, I have read and understand all the above policies and procedures detailed above. My signature attests my acceptance of all the terms and practices laid out on this agreement.

Company Name & Address

By: _____
(Please Print Name)

(Signature)

Title: _____

Date: _____

Accepted and Agreed to this _____ day of _____, 2013



Cosmetic Group USA, Inc.
8430 Tujunga Avenue
Sun Valley, CA 91352

By: _____
(Please Print Name)

(Signature)

Title: _____

WHAT TO EXPECT

LEAD TIME PURCHASE ORDER TO SHIPMENT

The following information explains what is involved in the processing of customers' purchase orders. It is a very coordinated effort between all Cosmetic Group USA, Inc. (here in CGUSA) departments to produce quality finished goods.

CGUSA's standard production lead time is 10 weeks from the acknowledged receipt date of the purchase order provided all the customer's labeling and packaging components as well as a finished goods schematic are in the CGUSA warehouse within Four (4) weeks prior to the date of the acknowledged order Due Date. If CGUSA receives any labeling and/or packaging components after 4 weeks prior to the Due Date, the lead time is increased by the number of weeks the components are late. Should the customer supplied components arrive more than 3 weeks beyond the delivery date a 5% fee will be added to the Purchase Order Invoice for each additional week the components are late.

This lead time includes microbiological tests conducted for bulk and finished goods (if applicable). OTC and/or SPF products that require additional testing will have extended lead times.

In the event that there is a raw ingredient shortage on the part of the material supplier for an acknowledged order, the account executive will notify the customer immediately, as this may affect the lead time.

CGUSA price quotes are based upon full production runs and the manpower required for processing full production runs. As such, CGUSA reserves the right to impose additional set-up fees should the customer request a production run be partially completed due to the inability of the customer to provide components for a full production run.

Customers who require delivery of their products in less than the standard lead time described above will be charged an expedite fee as CGUSA may have to air-ship raw ingredients and/or schedule over-time hours for CGUSA's production staff. In addition, in order to accommodate the expedited ship date, CGUSA may require that our customer's personnel provide a waiver for quality control inspection.

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Although CGUSA has incoming quality control inspectors scrutinizing customers' labeling and packaging components when they are received, CGUSA will not provide a 100% inspection without prior fee agreements in writing.

The customer is responsible for providing CGUSA with quality labeling and packaging components. The account executive will notify the customer immediately should there be any component issues. CGUSA will proceed with the release and use of the components in question upon notification of customer's approval. Additional charges will be imposed if CGUSA's quality control personnel are required to conduct a more thorough inspection. CGUSA recommends that customers charge these costs back to their labeling and/or packaging suppliers.

CGUSA's lead time is based upon the cooperation of our customers' personnel. It is anticipated by CGUSA that our customers will respond quickly to our product sample submissions. We request that sample submission forms be returned to CGUSA within 24 hours of receipt. Any delays associated with the approval process will impact CGUSA's ship dates.

As an authorized representative of the company listed below, I have read and understand all the above policies and procedures detailed above. My signature below attests my acceptance to all the terms and practices described herein.

Company Name & Address

By: _____
(Please Print Name)

(Signature)

Title: _____

ORDERING INFORMATION

PRICING

Prices for all products vary and depend on a product's formula and the staff required to create the product. Your account executive will provide you with pricing information when Cosmetic Group USA, Inc. (herein CGUSA) receives final packaging and written approval of final lab sample submissions. Changes to packaging, approved formulas or previously quoted bills of material may result in a price adjustment. If a customer should require a preliminary price quote CGUSA reserves the right to adjust the quote at its discretion once a formula and Bill of material are finalized, and a line trial has been conducted. Quotes are considered final when a formal quote letter has been signed by the authorizing CGUSA staff member and countersigned by the customer.

FORMULATIONS & LAB SAMPLE SUBMISSIONS

The lab project fee is \$1,000 per product category and \$250 per shade and includes three sample submissions. CGUSA requests that customers provide approval or rejection of lab samples in writing on the lab sample submissions form within 24 hours after receipt of the sample.

FIRST PRODUCTION BATCH SAMPLE SUBMISSIONS

Production batch samples will be submitted for approval up to three times if necessary. CGUSA requests that customers provide approval or rejection of production samples in writing on the production sample submission form within 24 hours after receipt of the sample. Any delays in responding to submission forms in writing may impact anticipated ship dates.

MINIMUM ORDER REQUIREMENTS & REORDER REQUIREMENTS

5,000 units per SKU. Should your item have multiple shades each shade is equal to 1 SKU.

PAYMENT TERMS FOR SUBSEQUENT ORDERS

Initial order: 50% payment with purchase order and 50% payment prior to shipment of goods. Net 30 days payment terms may be requested and depend on approval of credit application. Payments may be made in cash, company check, certified check or money order. Credit cards are not accepted.

FREIGHT

F.O.B. Cosmetic Group USA, Inc.

CANCELLATION OF A PURCHASE ORDER

Changes to or a cancellation of a purchase order must be made within five working days of CGUSA's receipt of a purchase order. Should the purchase order be cancelled more than five working days after CGUSA receives it, the customer will be subject to a cancellation fee up to 100% of the order if filling has already commenced.

RETURN POLICY

Cosmetic Group USA, Inc. has a no return policy as all products are made to order. If products are returned due to customer's refusal or error, the customer will be charged a 25% INSPECTION fee in addition to the Purchase Order invoice amount. No refunds are given.

As an authorized representative of the company listed below, I have read and understand all the above policies and procedures detailed above. My signature below attests my acceptance to all the terms and practices described herein.

Company Name & Address

By: _____
(Please Print Name)

(Signature)

Title: _____

LABELING & PACKAGING COMPONENT RECEIVING POLICIES

In an effort to maintain efficiency and to coordinate the timely processing of acknowledged purchase orders, Cosmetic Group USA, Inc. (herein “CGUSA”) requests that customers provide all labeling and packaging components within four (4) weeks of an acknowledged purchase order Due Date in the following manner:

- All shipments must include a packing slip in order to be received by CGUSA warehouse personnel.
- Packing slips must include the part number and description of the components within.
- The outside of the box or carton being received must indicate the quantity, part number, and description of components enclosed.
- Incorporate scrap factors in shipment quantities. Please see attached the document on scrap factors.
- Please see the attached specification sheet on labels and provide your account executive with finished-good schematics outlining assembly instructions.
- CGUSA prefers to receive products on 40x48 four-way pallets with a maximum height of 60”. Products should fit squarely on the pallet without overhang.
- CGUSA will not pay for damaged product received. The safe handling of pallets and their contents are the responsibility of the customer and their vendors and carriers.
- All Master Cartons shipped to CGUSA must be marked with the following details:
 - o Item #
 - o Lot #
 - o Expiration date (if necessary)
 - o Customer & Vendor name
 - o Quantity
 - o Partial cartons marked
 - o Country of origin
- All components for a purchase order must be received by CGUSA within 4 weeks of the purchase order acknowledgment Due Date.

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- Any changes being made to the original bill of materials must be received with the purchase order and before the components are received by CGUSA.
- Shipments received without proper paperwork, as outlined above, will be placed on hold until information is received. This could delay the processing of your Purchase Order and affect your ship date. Each occurrence of non-complaint receipts will be sent to the customer for corrective action. After the 3rd non-complaint receipt CGUSA will impose a 10% fee to the corresponding Purchase Order invoice.
- Ship to Cosmetic Group USA, Inc. Warehouse, 8430 Tujunga Ave., Sun Valley, CA 91352.
- Receiving hours are 7:00 a.m. to 3:30 p.m. PST.

Upon completion of an order, any excess labeling and/or packaging components will be returned to the customer. CGUSA will only store labeling and/or packaging components allocated for an open purchase order, or for those clients who provide a rolling 12 month committed forecast.

CGUSA may impose a storage fee for any labeling and/or packaging components CGUSA stores, which are not allocated for an open purchase order or committed forecast. CGUSA reserves the right to return components to the customer at the customers cost after 90 days of storage without the receipt of a purchase order or committed forecast. Account executives will notify customers before components are returned.

As an authorized representative of the company listed below, I have read and understand all the above policies and procedures detailed above. My signature below attests my acceptance to all the terms and practices laid out.

Company Name & Address

By: _____
(Please Print Name)

(Signature)

Title: _____

PURCHASE ORDER AGREEMENT

Purchase Order Number: 0000000001

Cosmetic Group USA, Inc. ("CGUSA") agrees to develop, assemble, package, label and/or provide products ("Product") for the person or entity ("Customer") identified below on this Purchase Order Agreement ("P.O."). Subject to CGUSA's standard lead time ten (10) weeks (50 business days) from CGUSA's acceptance of this P.O., receipt from Customer a deposit for this P.O. (unless waived by CGUSA in writing), and Customer delivery within four (4) weeks of acknowledged Due Date of any and all Product components, labels, packing, packaging, material, master shippers, and all other materials necessary to assembly and complete the Product. Customer supplied components arriving more than 3 weeks after the acknowledged P.O. delivery date are subject to a weekly 5% fee until full receipt of the components. CGUSA shall deliver and Customer agrees to accept and pay for the Product in the quantities set forth on the P.O. Acknowledgement and payable as follows: 50% deposit with order and 50% prior to shipments of the order. Delivery terms are subject to change by CGUSA without notice. Customer assumes all risk of delays associated with CGUSA's standard lead-time. Delivery sooner than the standard lead-time shall be subject to a 25% additional charge per unit. If Customer cancels all or part of this P.O. after CGUSA has commenced filling the P.O., then Customer shall pay full price. Customer has no right to inspect until after full payment. Shortages of or damage to Product not to exceed 5% of the P.O. quantity shall be deemed conforming, and Product shall not be subject to rejection, and Customer shall pay full price. CGUSA shall not be responsible for nor shall there be any deduction offset, damage, claim or liability of CGUSA for damage and/or shortage in excess of 5% of the total P.O. quantity unless Customer notifies CGUSA in writing of the specific shortage, damage, or other non-conformity within six (6) business days of Customer's receipt of the Product at point of destination if shipped or CGUSA facilities if directly received by Customer. CGUSA shall have the right to cure nonconformities in Products or in their tender within a commercially reasonable period of time. Title to Product passes to Customer and Customer assumes any and all risk of loss (whether casualty or otherwise) and regardless of whether CGUSA arranges for shipment and/or insurance for shipment, upon delivery to a carrier for transport or as otherwise delivered by CGUSA to Customer at CGUSA facilities as the point of origin. Unless CGUSA agrees in writing, any balance of the P.O. purchase price is due and payable upon CGUSA's notification of completion of the P.O. and prior to its delivery. All late payments shall be subject to a late fee equal to 1.5% per month.

CUSTOMER ACKNOWLEDGES AND AGREES THAT CGUSA EXPRESSLY EXCLUDES ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR THAT THE PRODUCT SOLD BY CGUSA TO CUSTOMER MEETS OR OTHERWISE SATISFIES ANY INTERNATIONAL, FOREIGN COUNTRY'S, FEDERAL, STATE, OR LOCAL LAWS, REGULATIONS, CODES, ORDINANCES, STANDARDS, OR RULINGS.

CGUSA shall not be liable to Customer or anyone claiming through Customer, for any special, incidental, indirect or consequential damages of any kind whatsoever, whether such damages arise from the use, inability to use, failure of, defects in, the conditions of, delay in delivery of, or non-delivery of, the Product, or any component thereof. Customer agrees to indemnify, defend (with counsel selected by CGUSA) and otherwise hold CGUSA free and harmless from and against any and all claims, demands, judgments, liens, costs, expenses, penalties (to the fullest extent permissible under law), awards, assessments, stop notices, injunctions, actions, suits, proceedings, mediations, arbitrations, statutes, ordinances, governmental regulations or orders, arising out of or in connection with the Product, CGUSA's development, assembly, packaging, labeling, or delivery thereof, or any claim (including claims for product liability, negligence, breach of contract or warranty) the Product caused personal injury or property damage and whether or not associated with the Product's design, assembly, manufacture, packaging, labeling, advertisement, distribution, sale, consumption and/or use by Customer or any third parties (including Customer's customers and/or the ultimate user of Product). Customer's foregoing indemnity obligations shall also include, without limitations, the reasonable consultants' fees and investigation costs incurred by CGUSA. Customer covenants to name CGUSA as an additional insured on each and every policy of insurance covering commercial liability, products liability, and infringement of copyright, trademark, patent, trade secret or any other intellectual property right in connection with the Product, or any component thereof.

Customer shall inform CGUSA, in writing, of all applicable federal, state, or local laws, regulations, codes, ordinances, standards, or rulings, including without limitation any regulatory or certifying governmental agencies of any jurisdiction (foreign and domestic) in which the Product shall be sold, advertised, distributed and/or consumed, including, without limitation those of the FDA ("Laws"). Customer represents and warrants that the Product complies with all such Laws. Furthermore, all permits, licenses, approvals, inspection fees, and sales or use taxes necessary for advertising, distribution, and/or sale of the Product in any jurisdiction (whether foreign or domestic) shall be secured and paid for by Customer. This P.O. CGUSA is subject to any Non-disclosure Agreement ("NDA") and/or Product Development License ("PDL") previously or concurrently executed herewith. Customer is hereby granted a non exclusive license to use any CGUSA proprietary formulas as a component of the finished Product. Customer shall not reverse engineer, disassemble or otherwise utilize CGUSA proprietary formula or any other Proprietary Information (as that term is defined in any NDA) for any purpose including any other product, good or service. CGUSA shall retain all right, title and interest in and to the fragrance formulas, other formulas, assembly methodology, and all other Proprietary Information.

This P.O. may not be modified or amended except by express written agreement of the parties. The failure to insist upon strict performance of any provision of this P.O. shall not be construed as a waiver of the future right to require strict compliance with any such provision. If any provision of this P.O. is held invalid or unenforceable the remaining provisions shall be construed without regard to such invalid or unenforceable provision. Customer shall not assign any rights or obligations under this P.O. CGUSA may assign this P.O. and may utilize third parties, all or in part, to fulfill its obligations under the P.O. This P.O. shall be governed by and construed in accordance with the laws of the State of California. The prevailing party in any arbitration, action, suit or other proceeding brought in connection with this P.O. shall be entitled to recover all their reasonable expenses including attorney fees, costs, and necessary disbursements.

Any dispute where an amount in controversy exceeds \$5,000 between the parties in connection to this P.O. shall be submitted to binding arbitration ("Submitted Matter") through the alternative dispute resolution services ("ADR") of Judicial Arbitration Mediation Services, Inc. ("JAMS") in Los Angeles County pursuant to California Code of Civil Procedure sections 1283 et. seq. The courts in the State of California shall have exclusive jurisdiction of the parties and any other controversy arising out of or in connection with this P.O. Subject to any NDA and/or PDL, this P.O. is intended to be the final expression of the agreement between CGUSA and Customer. In the event of interruption of CGUSA's business (all or in part) by reason of fire, flood, wind, storm, earthquake, war, strike, embargo, acts of God, governmental action, or any cause beyond the control of CGUSA, CGUSA shall have the option of canceling or delaying delivery of all or any part of the P.O. upon written notification to Customer.

(Please Print Name)

(Signature)

(Date)

8430 Tujunga Avenue
Sun Valley, CA 91352
Phone: 818.767.2889
Fax: 818.767.4062
www.cosmeticgroupusa.com

CREDIT APPLICATION

(Please type or print legibly)

Company: _____

Billing Address: _____

City: _____ State: _____ Zip Code: _____

Shipping Address: _____

City: _____ State: _____ Zip Code: _____

Phone #: _____ Fax #: _____

Type of Business: _____ Date Established: _____

Resale #: _____ DUNS #: _____

Sole Proprietorship () Partnership () Corporation () Federal Tax ID#: _____

PRINCIPAL OWNER(S)

Name: _____ Title: _____ SS#: _____

Name: _____ Title: _____ SS#: _____

Name: _____ Title: _____ SS#: _____

OFFICERS

Name: _____ Title: _____

Name: _____ Title: _____

(continued on next page)

BANK INFORMATION

Name: _____ Checking Account #: _____

City: _____ State: _____ Zip Code: _____

Phone #: _____ Fax #: _____

TRADE REFERENCES

Name: _____ Checking Account #: _____

City: _____ State: _____ Zip Code: _____

Phone #: _____ Fax #: _____

Name: _____ Checking Account #: _____

City: _____ State: _____ Zip Code: _____

Phone #: _____ Fax #: _____

Name: _____ Checking Account #: _____

City: _____ State: _____ Zip Code: _____

Phone #: _____ Fax #: _____

I (We) declare that the information provided on this credit application is true and correct. I (We) hereby authorize the above named bank and trade references to release credit information as needed to Cosmetic Group USA, Inc. I (We) also agree to the credit terms of Cosmetic Group USA, Inc., and I (We) will pay interest on all past due invoices at the highest legal interest rate in effect at the time of default in payments, commencing the first day following the due date. Cosmetic Group USA, Inc. reserves the right to declare all invoices due and payable in the event of default in payment on any invoice; the credit terms and limit may be revoked or changed by Cosmetic Group USA, Inc. at any time. I (We) agree to reimburse Cosmetic Group USA, Inc. for all costs, expenses, and applicable services charges; the collection of the indebtedness by a collection agency; court costs, and attorney fees permitted by law. I (We) further agree that should a dispute arise concerning the terms and conditions of this agreement or any transactions, and Cosmetic Group USA, Inc. files legal action, the venue of said action shall be in the state of California, county and city in which the home office of Cosmetic Group USA, Inc. is located.

Authorized signature of Owner, Partner, or Corporate Officer only:

Printed Name: _____ Title: _____ Date: _____

FOR OFFICE USE ONLY

Finan Dept Approval: _____ Credit Dept: _____ Sales Mgmt: _____

PMT Terms: _____ CR Limit: _____ Frt Terms: _____ Tax Rate: _____

Carrier: _____ Sales Rep: _____ Territory: _____ D&B Rpt: _____

TEAM CONTACT SHEET

Name: _____

Department: _____ Title: _____

Phone #: _____ Email #: _____

Name: _____

Department: _____ Title: _____

Phone #: _____ Email #: _____

Name: _____

Department: _____ Title: _____

Phone #: _____ Email #: _____

Name: _____

Department: _____ Title: _____

Phone #: _____ Email #: _____

Name: _____

Department: _____ Title: _____

Phone #: _____ Email #: _____

Name: _____

Department: _____ Title: _____

Phone #: _____ Email #: _____



R&D Global Product Brief

Initiation Date:	
Revision #:	
Revision Date:	
Reason for Change:	

Company Name _____
Contact Person info _____
Product Name _____
Product Type _____
of Sku's/Size/Timing: _____

	Size	Timing (if not at launch)
Domestic		
Universal		
Mini		
Samples		
Other		

Product Concept: _____

Flavor: _____

Formula:

Benchmark: Samples should be provided to Supplier for reference.		
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Key Benefits/Aesthetics:

Performance	
Form	
Appearance	
Appearance on lips	
End result	
% Natural	

Packaging Concept:	
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Target Costs:	
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Volume Estimates:	
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Formula Testing:		
Required		Comments

Desired Claims	Testing Required	Comments

REQUIRED Key Ingredient(s):	Functional Level	Benefit

FORMULATION AND MANUFACTURING REQUIREMENTS

FORMS:

INGREDIENTS:

SUBMISSIONS/FORMULA:

PILOT BATCH:

CLAIMS TESTING:

QUALITY:

**MICRO-CHALLENGE
TESTING:**

SAFETY TESTING:

STABILITY TESTING:

**PACKAGE COMPATIBILITY
TESTING:**

SHIP TEST:

GRAPHIC DESIGN:

COSTING:

LIST CONTACTS:

Forms and Contracts/ Global Strategic Sourcing	
Product Development	
Project Manager	
R&D	
Clinical/Safety	
Regulatory	
Quality	
Packaging (components and deco)	
Product Supply Organization/PSO Lead (production and costing)	